

Program Guide 2024

<u>Staff</u>

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Contact Information

3705 High Bridge Rd. Wilmore, KY 40390

www.JustinsPlaceKY.com

Call & Text (859)-215-7111 For ALL communication regarding programming

About Justin's Place

Our Mission & History

Justin's Place was started through a family foundation to honor Justin King's life, which was cut short after a tragic car accident. Justin showed great kindness and love for extraordinary children with disabilities. He treated each person he came into contact with as equal and worthy of attention, support, and opportunity. We hope to bring his spirit of acceptance and warmth to every child and family we serve.

Our mission is to support extraordinary children in their search for peace and tranquility by providing therapeutic equine activities in a beautiful farm environment.

Available Programming

As a 501(c)3 non-profit we exist to serve the needs of our community. Our focus is providing recreational experiences tailored to your child's needs. We serve children ages 3 to 13 with a disability diagnosis, disorder diagnosis and/or early developmental trauma.

Professional Standards

<u>PATH Intl</u> (Professional Association of Therapeutic Horsemanship) is a worldwide non-profit committed to promoting safety and optimal outcomes within equine assisted activities. We utilize PATH Intl standards as our primary resource for safety and practice recommendations. All instructors are trained using the PATH Intl Certified Therapeutic Riding Instructor criteria.

Parent & Participant Information 2024

Confidentiality

Individual's files are kept secure. Our volunteers and staff sign a confidentiality statement agreeing to keep all identifying and personal information of our participants private unless written consent is given.

Discontinuation of Services & Contraindications/Precautions

There are contraindications defined by PATH Intl that do not allow individuals to participate in equine assisted activities. Certain diagnosis may indicate a precaution requiring additional safety measures or plans to be put in place. We strive to make accommodations for each participant but must be able to provide the highest safety when working with each participant. Reasons to discontinue services to an individual could be but are not limited to height/weight changes of participants, weight limit change of equine, availability of volunteers, or behavior problems creating a safety risk.

Required paperwork does include a health history to be signed by a physician. This paperwork must be updated annually for individuals with Down Syndrome and every 3 years for all others to continue receiving services.

Fees & Payment

Fees for programming are charged per 4-6 week session. The monthly fee for Justin's Barn Buddies program is calculated based on \$45 per lesson. We request that a debit or credit card be kept on file with our secure third party processor, Square. We do not refund for missed sessions unless canceled by us and we are unable to provide a make up week. Most sessions have a built-in make up week. This make up week will be the same day and time as your typical session and only available to families who missed a scheduled lesson prior.

We understand that additional services for your child can become a financial strain and never want the lack of funds to prevent a family from receiving programming. Scholarship funds are available. If you feel at any point that programming is becoming a significant financial burden, please inquire of our director regarding availability of scholarship assistance.

Helmet Use

Any individual participating in riding activities must wear an ASTM-SEI helmet. Participants will be fitted to a helmet by an instructor and are welcome to wear the helmet during non-mounted activities as well if you choose.

Safety Precautions

If there is any potential for an individual to come within 10 feet of an equine, you must wear closed toed shoes. If there is no potential to come within 10 feet of an equine, alternative footwear may be worn.

As our riding arena is in a central location, we ask that you minimize distractions during lessons as they may become a safety hazard. If you feel a child may be distracted by your presence, we ask that you stay out of eye sight during their session. Dogs must remain on a leash during sessions and are the full responsibility of their owner. Noise and activity should be kept at a minimum in the area surrounding the arena and barn.

Under Kentucky law, a farm animal activity sponsor, farm animal professional, or other person does not have the duty to eliminate all risks of injury of participation in farm animal activities. There are inherent risks of injury that you voluntarily accept if you participate in farm animal activities. We maintain safety as our highest priority, but cannot eliminate all risk associated in working with equines. When choosing to participate in equine assisted activities, you must personally weigh the benefits and risks for you and your loved ones.

We reserve the right to ask an individual to leave our facility if they are posing a safety risk or presenting a disruption to programming.

When you arrive for your session, please wait in your car until 5 minutes of your scheduled session time. Justin's Place is NOT responsible for your child until your scheduled lesson time and we have reviewed their plan for the day. Please keep them under your supervision until their session starts.

Weather & Fire Procedures

We will monitor weather closely and be alert for potential emergency risks. We will not cancel programming for rain but will delay or cancel for severe weather. If the Jessamine school system is closed for holidays/weather/events we will also be closed.

In the case of severe weather including thunderstorms, tornado watch/warning, flooding, we will follow the directions of the Executive Director and use the brick farmhouse as our storm shelter, entering through the garage.

In the case of a fire, follow the RACE method of rescue (remove people from the area of the fire), alert (call local fire department or 911), contain (close doors if applicable), and extinguish (use fire extinguisher if possible). Our fire location is at the main gate into the outdoor arena. Fire extinguishers are located throughout the property.

Volunteer Information 2024

Training & Roles

In order to maintain a high level of safety during our programming, we place certain requirements on our programming volunteers. All volunteers participating in programming must attend volunteer training and demonstrate adequate ability to fulfill their assigned role.

Attire

We ask volunteers to wear a red volunteer shirt during programming and avoid non-family friendly dress including inappropriate language, crop tops and very short shorts. We request minimal jewelry and perfumes as these can be an injury hazard or overwhelming to our participants with sensory sensitivities. If you choose to wear a hat, assure it fits snugly so as not to blow off and create a hazard.

Injuries, Occurrences, and Emergencies

If any injury of any individual occurs, no matter how minimal, please fill out an occurrence report and offer first aid to the individual. Please report all occurrences to the Executive Director as soon as possible.

If a participant falls from a horse during a lesson - assure participant remains on the ground until instructor is with participant, keep horses still, calm, and facing the fallen rider, be prepared to remove other riders or do an emergency dismount if instructed to do so, if a horse is loose do not try to catch the horse unless instructed to do so.

If a horse is loose on the property yell "Loose Horse!" and assure the front gate is closed. Do not try to catch the horse unless instructed to do so. If riders are mounted they should halt and face the area the horse is loose. Be prepared to emergency dismount if instructed.

Documentation

Any occurrence during programming should be documented in an occurrence report. This may include an injury, near miss, emergency situation, etc.

Concerns & Reporting

If any individual receives information of alleged inappropriate behavior, mistreatment, abuse, or misconduct towards an individual person or animal- they must present the information to the Executive Director (hello@JustinsPlaceKY.com) or the Board of Directors (board@JustinsPlaceKY.com).

Manual Signature Page

I have been provided a copy of Justin's Place programming manual and have access to their policies and procedures. I agree to abide by their recommendations and maintain safety while on the property.

Individual Printed Nam	e
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Individual Signature

Participant/Child Name (If Applicable)

Date